



423 NE Winchester Street, Roseburg, OR 97470
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www.SunriseEnterprisesInc.com

Are you an organized, articulate, well-read multi-tasker with a knack for encouraging others to support worthy causes? If that describes you, we have the perfect position for you as the Grant Writer for Sunrise Enterprises. Come and join our team and help Sunrise in deliver purpose to people with other capabilities.

1183 – Grant Writer

- + Full-Time
- + Remote work possible
- + **\$45,000 annually**
- + 423 N. E. Winchester Street, Roseburg 97470

BENEFITS

- + 50% employee discounts at our thrift and liquidation stores on most items.
- + Competitive medical/dental/vision benefits (full time employees).
- + \$10K life insurance at no cost.
- + 6 paid holidays.
- + Discounts for certain fitness centers.

RESPONSIBILITIES

- + Develop relationships & collaborate with key stakeholders
- + Display adherence to organization's mission
- + Maintain proficient knowledge of the organization's history & programs
- + Assist with the execution of the Developmental Departments strategy
- + Identify grant funding opportunities
- + Write, submit, and manage grant proposals
- + Furnish prospective funders with supporting documentation.

QUALIFICATIONS

- + Bachelor's degree in English, Creative Writing, or any related course of study applicable to Grant Writing and/or fund raising
- + 2 + years grant writing experience with demonstrated/verifiable grants that were obtained, and the
- + Proficient with Microsoft Office, PowerPoint, & Excel
- + Proficient with defining, measuring, and reaching income goals from grants and other fundraising methods/events
- + Excellent verbal & written communication skills

If you are ready to use your skills, personality, and ambitions to better our community and the lives of the people who live here come, join our team by applying for the grant writer's position at www.sunrisehelps.com/careers today.

Sunrise Enterprises is an equal-opportunity employer. We consider applicants for all positions without regard to race/ethnicity, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. If you are an individual with a disability and need a reasonable accommodation in the application or hiring process, please contact Human Resources at 541-673-0195 or email sunrisehr@sunriseenterprisesinc.com

#Of positions approved for hire X Approved _____ Date _____